

	Nunez Community College Master Syllabus	
	ENGLISH COMPOSITION I (ENGL 1010)	
	Division:	ARTS AND SCIENCE
	Last Revised:	December 1, 2006
	Contact Info:	Gwen Robinson Office 2-221 Phone 504-278-7485 Email grobinson@nunez.edu

EVALUATION OF INSTRUCTION

Each class at the College is evaluated by the students during the semester. The instrument used allows students to comment on the instructor and his presentation of the course. The results of these evaluations are made available to the instructor after grades are complete and turned in to the Division.

The Dean of the Division or his designee visits classes to observe instructors and completes an evaluation. A copy is given to the instructor with the opportunity for the instructor to respond to the evaluation. The evaluation with the instructor's response is kept on file in the Dean's office.

COURSE DESCRIPTION

English Composition I emphasizes expository writing and effective reading. This is an introductory course in writing for those students who demonstrate the ability to write at the expected college level by placement tests or successful completion of DEVE 0880. Satisfactory performance on a proficiency exam is required to pass this course.

Prerequisite: Placement by ACT English score, Nunez Placement Test, or a grade of "C" or higher in DEVE 0880.

REQUIRED MATERIALS

Textbooks: *The Longman Reader*; *The Little Brown Handbook*

Also Required

Dictionary
8x10 folder with pockets

STUDENT LEARNING OUTCOMES

- Evaluate written and oral expression by listening and reading critically for elements that reflect an awareness of situation, audience, purpose, and point of view
- Apply appropriate, varied strategies and rhetorical modes to create, shape, and revise an essay
- Adapt the style and tone of an essay to address different audiences
- Create an interesting, original, and focused thesis statement
- Formulate an effective introduction
- Produced focused and unified paragraphs with a clearly stated topic sentence
- Generate content with concrete, specific examples and details
- Write an effective conclusion
- Conceived varied sentences using coordination, subordination, and parallelism
- Write coherent sentences with vivid diction and precise word choices
- Compose in standard English, free from major grammatical, usage, mechanics and spelling errors

EVIDENCE/ASSESSMENT MEASURES

- **PASS A MANDATORY PROFICIENCY EXAM**
- Instructor-designed reading-based writing assignments graded with departmental approved rubric
- Instructor and/or professional generated tests and/or quizzes
- Instructor created mid-term and final

REQUIREMENTS FOR SUCCESSFUL COMPLETION

Every student must complete the following in order to pass the course:

- **PASS A MANDATORY PROFICIENCY EXAM**
- Write a minimum of five graded essays for portfolio
- Write additional paragraphs and essays at discretion of instructor
- Participate in all classroom activities and satisfactorily complete all assignments

CONTENT OUTLINE

- I. Introduction to the course
- II. Understand the writing process
- III. Review the reading process
- IV. Practice writing a paragraph
- V. Expand the paragraph into a five paragraph essay
- VI. Refine the introduction and conclusion
- VII. Write essays using different rhetorical modes

- A. Narration
- B. Description
- C. Illustration
- D. Classification
- E. Comparison/contrast
- F. Cause/effect
- G. Persuasion

GRADING

GRADING: STUDENTS MUST PASS THE PROFICIENCY EXAM TO EXIT ENGLISH COMPOSITION 1010. After passing the proficiency exam, students will be evaluated through a holistic grading of papers, quizzes, and class participation. ***A suggested assessment follows: 70% papers, 30% quizzes and class participation.***

[Curriculum-wide Policies]

ATTENDANCE

Students should read the policy on attendance in the Nunez College Catalog. Roll will be checked each class and the instructor may drop a student for excessive unexcused absences prior to the official last day to drop a course. If the instructor drops a student from the roster before the last drop date, the student will receive a “W” grade. If absences occur and/or accumulate after the last day to officially withdraw, the student will fail the course. Excessive absences usually equal to two weeks of class time. Students who arrive late to class must see the instructor after the class to have that absence removed. Students who leave class early may be counted absent for that class.

CLASSROOM ETIQUETTE

No student may create disturbances to the learning environment. Students may be warned, asked to leave class and/or referred to the Vice-Chancellor for Student Affairs or designee for disciplinary action depending on the frequency or severity of the disturbance. Entering and leaving the classroom during class time is a distraction to other students and should be avoided. A student’s need to be in constant contact with the outside world through high-tech electronic devices (beepers, cell-phones, etc...) does not supersede basic classroom etiquette, and the beeping, buzzing or ringing of these devices are definitely considered a disturbance by the instructor. Only those persons enrolled in the class should be present in class.

PLAGIARISM AND CHEATING

Cheating/plagiarizing is a serious offense. Webster defines plagiarism as the act of “taking and using as one’s own the ideas or writings of another.” Depending on the frequency or severity of a student’s cheating/plagiarizing the instructor may lower the student’s grade or recommend the student to the Vice Chancellor for Academic Affairs for disciplinary action.

AMERICANS WITH DISABILITIES ACT

It is the policy of Nunez Community College to accommodate students with disabilities, pursuant to

federal law, state law, and the school's commitment to equal educational opportunities. Any student with a disability who needs accommodations should contact Carly Gervais in the ADA Coordinator's Office. The office is located in the Law Library, Room 1-234, telephone 278-7491 or e-mail cgervais@nunez.edu.

SUGGESTED ACTIVITIES

Oral group reports/discussions on assigned readings and other audio-visual modules

Films

Computer-generated writing modules

SUPPLEMENTAL RESOURCES

EXCEL CENTER: The Excel Center is in room 2-306. The Excel Center is a learning lab to all students enrolled at Nunez. The lab has extensive hours for using the computers and software tutoring. Also, English and math instructors devote time for person-person tutoring in the lab. Lab times and tutoring times will be posted. Students are encouraged to utilize the lab service to improve grammar, punctuation, and structural skills.